

Instructions for Microphone usage

- Microphones are kept in the key-box, when not in use, but needs battery pack in it and charged when ready to use
- Microphones will be out for person using them, if not Church staff
- Turn microphone on, button on bottom
- Microphone should light green if battery is charged
- Flip the switch on the side of the microphone for muting
- When finished with the microphone, turn it off, hold down small button on bottom
- Take out battery pack and place on charger station
- Leave microphone out for staff and Church staff will place the microphone in the key-box